

# Hawai'i Republican Party Bylaws



**Amended at the State Convention on May 4, 2024.**

## TABLE OF CONTENTS

<b>ARTICLE I</b>		
<b>GENERAL PROVISIONS</b>		
	<b>PART A. ESTABLISHMENT</b>	
	SECTION 101. PURPOSE	1
	SECTION 102. POWERS	1
	<b>PART B. MEMBERSHIP</b>	
	SECTION 103. MEMBERS	1
	SECTION 104. NON-DISCRIMINATION	1
	SECTION 105. LIST OF REPUBLICANS	1
	SECTION 106. DUES	2
	SECTION 107. TERMINATION	2
	SECTION 108. REINSTATEMENT OF MEMBERSHIP	2
	<b>PART C. BYLAWS</b>	
	SECTION 109. AMENDMENTS	2
	SECTION 110. EFFECTIVE DATE OF AMENDMENTS	3
	SECTION 111. RULES GOVERNING ORGANIZED BODIES	3
	SECTION 112. PARLIAMENTARY PROCEDURE	3
	<b>PART D. BYLAW INTERPRETATIONS AND CHALLENGES</b>	
	SECTION 113. INTERPRETATION OF BYLAWS	3
	SECTION 114. ELECTION CHALLENGES	3
	SECTION 115. REVIEW OF REMOVAL FROM OFFICE	4
	SECTION 116. OBJECTIONS TO ACTIONS TAKEN	4
	SECTION 117. APPEAL OF DECISIONS	4
	<b>PART E. DEFINITIONS</b>	
	SECTION 118. “BODY”, “BODY OF THE PARTY”	4
	SECTION 119. “DISTRICT”	5
	SECTION 120. “EX-OFFICIO”	5
	SECTION 121. “SUPERVISING BODY”	5
	SECTION 122. “DAYS”	5
	SECTION 123. “GEOGRAPHICAL AREA”	5
	SECTION 124. “COUNTY”	5
<b>ARTICLE II</b>		
<b>CONVENTIONS</b>		
	<b>PART A. SCHEDULE AND BUSINESS</b>	
	SECTION 201. STATE CONVENTIONS	5
	SECTION 202. COUNTY CONVENTIONS	6
	<b>PART B. DELEGATES</b>	
	SECTION 203. ALLOCATION OF DELEGATES	6

	SECTION 204. REPUBLICAN PARTY OFFICERS AND ELECTED OFFICIALS	6
	SECTION 205. (Blank)	6
	SECTION 206. VACANCIES	7
	SECTION 207. PROMOTION OF ALTERNATES	7
	SECTION 208. CONVENTION REGISTRATION FEE	7
<b>PART C. ORGANIZATION</b>		
	SECTION 209. APPOINTMENT OF CREDENTIALS COMMITTEE	7
	SECTION 210. CREDENTIALS REPORT	8
	SECTION 211. ROLL OF CONVENTION DELEGATES	8
	SECTION 212. ORDER OF BUSINESS	8
	SECTION 213. RESOLUTIONS	8
<b>PART D. DELEGATES TO THE NATIONAL REPUBLICAN CONVENTION</b>		
	SECTION 214. ELECTION	8
	SECTION 215. ELECTION PROCEDURE	9
	SECTION 216. CANDIDATE COMMITMENTS	13
<b>ARTICLE III PARTY COMMITTEES</b>		
<b>PART A. GENERAL PROVISIONS</b>		
	SECTION 301. PURPOSES, DUTIES AND RESPONSIBILITIES	13
	SECTION 302. EXECUTIVE COMMITTEES	13
	SECTION 303. PARTY ENDORSEMENT	13
<b>PART B. MEETINGS</b>		
	SECTION 304. MEETINGS	14
	SECTION 305. QUORUM	14
	SECTION 306. ALTERNATES; VOTING AT MEETINGS	14
<b>PART C. OFFICERS</b>		
	SECTION 307. OFFICERS	15
	SECTION 308. DUTIES OF THE OFFICERS	15
	SECTION 309. ELECTIONS	16
	SECTION 310. TERM	16
	SECTION 311. TWO-OFFICE AND TWO-VOTE	16
	SECTION 312. RESIDENCE	16
	SECTION 313. VACANCY	16
	SECTION 314. CHANGES IN PRECINCT AND DISTRICT BOUNDARIES	17
	SECTION 315. RESIGNATION	17
	SECTION 316. REMOVAL FROM OFFICE	17
<b>PART D. PRECINCT COMMITTEES</b>		
	SECTION 317. PRECINCT ORGANIZATION	17
	SECTION 318. MULTIPLE PRECINCT ORGANIZATIONS	18
	SECTION 319. DUTIES OF THE PRECINCT COMMITTEE	18

	SECTION 320. PRECINCT ELECTION MEETINGS	18
	SECTION 321. TRANSFER OF RESIDENCE	19
PART E. DISTRICT COMMITTEES		
	SECTION 322. ORGANIZATION	19
	SECTION 323. MULTIPLE DISTRICT ORGANIZATIONS	19
	SECTION 324. CANOE DISTRICTS	19
	SECTION 325. DUTIES OF THE DISTRICT COMMITTEE	20
	SECTION 326. DISTRICT ELECTION MEETINGS	20
PART F. COUNTY COMMITTEES		
	SECTION 327. ORGANIZATION	20
	SECTION 328. DUTIES OF THE COUNTY COMMITTEE	21
PART G. AUXILIARIES		
	SECTION 329. RECOGNIZED AUXILIARIES	21
	SECTION 330. PARTICIPATION	21
<b>ARTICLE IV</b>		
<b>STATE COMMITTEE AND STATE EXECUTIVE COMMITTEE</b>		
PART A. GENERAL		
	SECTION 401. STATE COMMITTEE MEMBERSHIP	22
	SECTION 402. MEETINGS	22
	SECTION 403. DUTIES AND RESPONSIBILITIES	23
PART B. OFFICERS		
	SECTION 404. OFFICERS	24
	SECTION 405. VACANCIES	25
	SECTION 406. DUTIES AND RESPONSIBILITIES OF THE STATE CHAIR	25
	SECTION 407. DUTIES AND RESPONSIBILITIES OF THE VICE-CHAIRS	25
	SECTION 408. DUTIES AND RESPONSIBILITIES OF THE SECRETARY	26
	SECTION 409. DUTIES AND RESPONSIBILITIES OF THE TREASURER	26
	SECTION 410. EXECUTIVE DIRECTOR	26
PART C. STATE EXECUTIVE COMMITTEE		
	SECTION 411. MEMBERSHIP OF THE STATE EXECUTIVE COMMITTEE	26
	SECTION 412. DUTIES OF THE STATE EXECUTIVE COMMITTEE	27
PART D. OTHER COMMITTEES		
	SECTION 413. STANDING COMMITTEES	27
	SECTION 414. ISSUES, PROGRAM AND PLATFORM/RESOLUTIONS COMMITTEE	27
	SECTION 415. RULES COMMITTEE	28
	SECTION 416. FINANCE COMMITTEE	28
	SECTION 417. FINANCIAL CONTROL	28
	SECTION 418. ANNUAL FINANCIAL REVIEW	29

## **ARTICLE I GENERAL PROVISIONS**

### **PART A. ESTABLISHMENT**

#### **SECTION 101. PURPOSE**

The Hawai'i Republican Party ("the Party") is established as a political party under The Hawai'i Revised Statutes, Chapter 11, Part V 11-61 through 11-65. The Hawai'i Republican Party is also recognized by the Republican National Committee as representing the national Republican Party in Hawai'i. The Party is an association of voters united to promote these common goals: greater individual freedom, to uphold, and protect the United States Constitution, which guarantees limited government,, and guarantees the protection of the people, and their unalienable rights, and creates more effective participation with the people in the government of the State of Hawai'i and the United States of America. The Party supports candidates for public office who will abide by these goals while representing the people of the State of Hawai'i.

#### **SECTION 102. POWERS**

The Party shall exercise all lawful powers concurrent to achieve its purposes including the execution of the Party's Confidentiality Agreement by (1) all officers of the Party including officers at the Precinct level, (2) any candidate running for any leadership position in the Party, or (3) any member appointed to a committee.

### **PART B. MEMBERSHIP**

#### **SECTION 103. MEMBERS**

Members of the Party include all United States citizens registered to vote in Hawai'i in Federal or State elections who have submitted to the State or County Party organization an application for membership (written or online) on a form approved by the State Committee that includes the declaration: *"I am a Republican. I will support the principles of the Republican Party and abide by its bylaws."*

#### **SECTION 104. NON-DISCRIMINATION**

No person eligible to be a Republican may be excluded from membership in the Party for any reason not expressly provided for in these Bylaws.

#### **SECTION 105. LIST OF REPUBLICANS**

An official list of all Party members shall be kept in the GOP Datacenter. Except for the correction of names and addresses, no membership records shall be changed or destroyed without the approval of the State Committee. Upon receipt of a newly signed membership application card or online application, Party Headquarters shall promptly forward the information to the appropriate County, District, and Precinct Chairs. County, District, and Precinct Chairs shall update the individuals GOP Data Center record to indicate membership by

editing OBSERVED PARTY to reflect REPUBLICAN and adding record TAG “Registered Member of the Republican Party of Hawai’i.” The State Party Secretary is to establish an official list immediately prior to each caucus election period, at the completion of State and County delegate appointment period, after the Presidential caucus period, and each State or County convention delegate appointment period.

#### SECTION 106. DUES

The State Committee may establish such dues as it deems fit for membership in the Party and for the annual renewal of membership in the Party. Such dues or membership fees shall be determined by the State Committee.

#### SECTION 107. TERMINATION

- A. The membership of any person in the Party shall be terminated immediately if the member:
  - 1. resigns membership, in writing;
  - 2. loses eligibility to register to vote in Hawai’i.
  
- B. Membership may, upon action by the State Committee, be terminated if the member:
  - 1. fails to pay any membership fee or dues established by the State Committee;
  - 2. joins another political party;
  - 3. actively campaigns for any candidate running for election in opposition to any nominee of the Party;
  - 4. supports or combines with members of another political party so as to deprive the Party and its members of their ability to organize any elective body in which it may have won a majority of the seats by election; or
  - 5. other reasons deemed appropriate by the State Committee.

#### SECTION 108. REINSTATEMENT OF MEMBERSHIP

If a person's membership in the Party is terminated because of a violation of Section 107 (B.1.), (B.2.), (B.3.), (B.4.), or (B.5.) that person shall not be eligible for reinstatement for at least 12 months. After that period, reinstatement shall be subject to the approval of the State Committee.

### **PART C. BYLAWS**

#### SECTION 109. AMENDMENTS

These Bylaws may be amended at any State Convention by a vote in favor by at least two-thirds of the delegates present, only if amended bylaw(s) have been reviewed and approved by the Rules Committee.

#### SECTION 110. EFFECTIVE DATE OF AMENDMENTS

All amendments of these Bylaws are effective upon adjournment of the State Convention at which they are passed, except as otherwise stated in the resolution adopting any amendment to these bylaws.

#### SECTION 111. RULES GOVERNING ORGANIZED BODIES

Any organized body of the Party may adopt rules for itself which are not inconsistent with these Bylaws or the rules applicable to it of any supervising body.

#### SECTION 112. PARLIAMENTARY PROCEDURE

At any meeting or convention of any body of the Party, the rules of parliamentary procedures as set forth in Robert's Rules of Order (12th ed.), govern, except where inconsistent with these Bylaws or the rules of that body, or when modified by the meeting or convention.

### **PART D. BYLAW INTERPRETATIONS AND CHALLENGES**

#### SECTION 113. INTERPRETATION OF BYLAWS

Any Party member may submit a written request to the Chair of the Rules Committee for an interpretation of these Bylaws. Not more than 10 days after receiving the request, after an investigation or comment by other interested persons and members of the State Executive Committee, the Chair shall provide the interpretation. The Chair shall immediately send a copy of any decision to the person requesting the interpretation, to other persons directly affected by the bylaw interpretation, to members of the Rules Committee, and the State Executive Committee.

#### SECTION 114. ELECTION CHALLENGES

Any election of officers or delegates may be challenged by any person entitled to vote in the election by submission to the Chair of the Rules Committee of a written statement of appeal within 10 days of the date of the election. Not more than seven (7) days after receiving the challenge, after an investigation or comment by other interested persons, the Rules Chair shall make an appropriate recommendation for disposition to the State Chair, with supporting pertinent information. The State Chair shall decide the challenge and make such rulings and orders necessary to accomplish the intent and purpose of the Bylaws regarding elections. The Rules Chair shall send a copy of any decision to the person contesting the election, other persons directly affected by the election contest, and to Party Headquarters.

- A. Election challenges to the State Chair election shall be decided by the State Committee.
- B. Nothing in this Section applies to challenges to the outcome of Presidential Caucuses.

#### SECTION 115. REVIEW OF REMOVAL FROM OFFICE

Any removal from office occurring under Section 316 may be appealed by the person removed by submission, to the body responsible for supervising the body which removed the officer, of a written request for review within 10 days of the date of removal. The Chair of the supervising body shall present the appeal to the supervising body for decision at its next regularly scheduled meeting or at a special meeting within 30 days of the date of the removal, whichever is sooner. The supervising body shall decide the appeal by a majority vote of its members present at the meeting.

#### SECTION 116. OBJECTIONS TO ACTIONS TAKEN

Except as otherwise provided in these Bylaws, any action taken at a meeting of an organized body of the Party is conclusively valid and binding upon the body unless a person entitled to vote at the meeting makes a timely objection to the action, in writing, to the Chair of the body. The objection must be made within 10 days after the person making the objection knew or should have known the facts upon which it is based, and it must specify the facts and reasons for any asserted invalidity of the action taken. Within five (5) days after receiving the objection, the Chair shall determine, in writing, whether the action taken was invalid or valid.

#### SECTION 117. APPEAL OF DECISIONS

Any decision concerning the interpretation of these Bylaws, an election challenge, a review of removal from office, or an objection to action taken, may be appealed by any member of the Party directly affected by the decision by submission of a written statement of appeal, sent by e-mail or certified mail to the appropriate person's official e-mail or mailing address, within 10 days after the announcement of the decision. Appeals of bylaw interpretations and election challenges shall be submitted to the Chair of the Rules Committee, for referral to the Rules Committee. Appeals of removals from office shall be submitted to the State Chair, for referral to the State Committee. Appeals of decisions made in response to objections to action taken shall be submitted to the chair of the pertinent supervising body, for referral to that supervising body. After receiving such a statement of appeal, the appropriate Chair shall call a meeting of the pertinent body or committee to decide, by majority vote of those present, the appeal within 30 days.

### **PART E. DEFINITIONS**

#### SECTION 118. "BODY", "BODY OF THE PARTY"

The word "" body" or the phrase "body of the Party" means any precinct, committee, caucus, or convention of the Party. A body is organized when one or more officers have been elected by or appointed to it.

**SECTION 119. "DISTRICT"**

The word "district" refers to districts established for the election of members of the State House of Representatives.

**SECTION 120. "EX-OFFICIO"**

The words "ex-officio member" refer to someone who is automatically a member of a body because of another position that he or she holds. An ex-officio member serves without vote unless otherwise provided in these Bylaws.

**SECTION 121. "SUPERVISING BODY"**

The words "supervising body" refer to a body of the Party that has the authority to supervise another body, under these Bylaws or the rules of any county or district organization.

**SECTION 122. "DAYS"**

The term "days" as used in these Bylaws shall mean consecutive calendar days, including Saturdays, Sundays, and holidays, unless the context otherwise expressly requires.

**SECTION 123. "GEOGRAPHICAL AREA"**

The term "geographical area" is the region within the boundaries of the member's state, county, or district which he or she was elected to represent.

**SECTION 124. "COUNTY"**

For the purposes of county organization, five "counties" shall be recognized: the City and County of Honolulu, Kauai County, the County of Maui including Kalawao, East Hawai'i, and West Hawai'i.

**ARTICLE II  
CONVENTIONS**

**PART A. SCHEDULE AND BUSINESS**

**SECTION 201. STATE CONVENTIONS**

A State Convention will be held during the second quarter of each year. In odd-numbered years the State Convention will be held in the County of Hawai'i, Kauai or Maui, in rotation. The business of the Convention in those years includes the election of the State officers and the adoption of Party bylaw changes. In even-numbered years, the State Convention will be held in the City & County of Honolulu. The business of the Convention in those years includes the adoption of the Party platform. No later than the end of February of even-numbered years, the respective host County Committee shall accept or decline to host the next State Convention. If declined, the Convention will be held in the City and County of Honolulu. In addition, in each Presidential election year, the State Convention will elect a National Committeeman and a National Committeewoman to serve on the Republican National Committee. Convention dates

will be announced no less than 60 days prior to convening the State Convention. In extraordinary circumstances, the State Committee may set the location of a State Convention without regard for the rotation schedule in this section.

#### SECTION 202. COUNTY CONVENTIONS

Each County will hold a County Convention in March of each odd-numbered year, at which it will elect County Committee officers. If no said County Convention is held at that time, the said County Committee officers will be elected by the members of the said County Committee in each odd numbered year, after the elections of district chairs under Section 326. If no County Committee exists in a said county, the State Executive Committee may call for a County Convention for said County in March of each odd-numbered year at which said County Committee officers will be elected. Each county may hold a County Convention in an even numbered year as well, as determined by the County Committee. Convention dates will be announced no less than 30 days prior to convening the County Convention.

### **PART B. DELEGATES**

#### SECTION 203. ALLOCATION OF DELEGATES

The allocation of delegates at Conventions shall be by precincts, based upon the number of votes cast for the Republican nominee for President of the United States or Governor of Hawai'i in the preceding General Election, as published by the Office of Elections. The number of Republican votes cast in each precinct shall be divided by the total number of Republican votes cast statewide. The resulting figure shall be multiplied by 1,000 and rounded to the nearest whole number, not less than one, to determine the number of delegates to which each precinct is entitled.

- A. Each precinct is entitled to a number of alternate delegates equal to the number of delegate positions it is allocated.
- B. Delegates at a County Convention shall be limited to those delegates who reside in the particular county.

#### SECTION 204. REPUBLICAN PARTY OFFICERS AND ELECTED OFFICIALS

Members of the State Committee, elected Republican officials holding County, State and National offices, and Republican members of the Cabinet of the Republican Governor of the State who are permitted by law to attend and participate in conventions of the Republican Party shall be delegates to all State and County Conventions from their respective precincts. Their attendance as delegates shall be in addition to the number of delegates to which their precincts would otherwise be entitled.

#### SECTION 205 (This section purposefully left blank.)

#### SECTION 206. VACANCIES

Any vacancy in a precinct shall be filled by promoting the alternate highest on the list of alternates elected at a precinct meeting. Any delegate vacancy which remains after all the elected alternates have been promoted and any vacancy in a position of alternate may be filled by appointment by the precinct chair, or in the case of a vacant precinct chair position the district chair. Delegates appointed must be residents of the precincts for which they are being appointed. The names of any persons so appointed as alternates shall be placed on the list of alternates below the names of any alternates elected at a precinct meeting. In an unorganized district, district with no precinct chair or district chair, the County Chair may make these appointments. The County Chair shall submit the final list of delegates and alternates. Any such appointment must be reported in writing to the appropriate County Chair and State Party Secretary.

#### SECTION 207. PROMOTION OF ALTERNATES

In the absence of a certified delegate at a convention, the delegate's position may be filled (or in the case of a temporary absence of a delegate, the delegate's vote may be cast) as follows:

- A. By the alternate from the delegate's precinct who is highest on the list of alternates on the precinct's certified credentials report, present at the State Convention, and not otherwise entitled to vote.
- B. If no alternate from the delegate's precinct is present, or if all alternates from the delegate's precinct are already otherwise entitled to vote, the delegate's vote may be cast by the alternate who is highest on the list of alternates on the certified credentials report of the precinct next following the delegate's precinct (in complete rotation by numerical order throughout the entire district), present at the State Convention, and not otherwise entitled to vote.

In no case may a delegate or alternate cast more than one vote.

#### SECTION 208. CONVENTION REGISTRATION FEE

A registration fee may be imposed upon convention delegates and alternates, but the fee shall be limited to an amount reasonably necessary to pay for the actual expenses of the convention.

### **PART C. ORGANIZATION**

#### SECTION 209. APPOINTMENT OF CREDENTIALS COMMITTEE

At least 60 days before the convening of the State Convention, the State Chair shall appoint the chair and no more than two vice-chairs of the Credentials Committee of the State Convention. Each District Committee shall appoint one member of the Credentials Committee.

#### SECTION 210. CREDENTIALS REPORT

The Credentials Committee will review challenges to the credentials of any delegate or alternate to the convention and will present its conclusions in the form of a report to the convention. The State Convention or the County Convention is the final judge of the qualifications and credentials of delegates to their respective conventions.

#### SECTION 211. ROLL OF CONVENTION DELEGATES

The State Chair shall prepare a temporary roll of delegates to the State Convention. The temporary roll shall govern the right of persons to attend and vote at the State Convention until the Convention has accepted the final report of the Credentials Committee, with such modifications as the State Convention requires.

#### SECTION 212. ORDER OF BUSINESS

Every State Convention shall be called to order by the State Chair. Except for ceremonial matters, the first order of business is the election of a Temporary Chair of the Convention, followed immediately by the election of a Temporary Secretary of the Convention. The Convention shall then proceed to organize and govern itself.

#### SECTION 213. RESOLUTIONS

A resolution may be presented to a State Convention for approval only upon the following conditions:

A. The proposed resolution:

1. has been submitted at least 10 days before the Convention to the Issues, Program and Platform/Resolutions Committee, and its presentation has been approved by that committee, or
2. is offered by that committee in its report, or
3. arises in the normal course of other business of the Convention and is approved for consideration by a majority vote of the delegates, or
4. is purely ceremonial in nature; and
5. the proposed resolution is submitted to the Secretary of the Convention in writing, signed by the persons offering it.

### **PART D. DELEGATES TO THE NATIONAL REPUBLICAN CONVENTION**

#### SECTION 214. ELECTION

In each presidential election year, the Hawai'i Republican Party shall conduct Hawai'i Republican Presidential Caucuses. The result of the caucus voting statewide shall determine the proportional allocation among the competing Presidential Candidates of the Republican National Convention delegates and alternates to which Hawai'i is entitled under the Rules of the National Republican Party and the Call for the Republican National Convention.

The result of the caucus voting in each of Hawaii's Congressional Districts shall determine the proportional allocation among the competing campaigns of the Republican National Convention delegates and alternates to which each Congressional District is entitled under the Rules of the National Republican Party and the Call for the Republican National Convention.

Hawai'i Republican caucuses shall be held on the second Tuesday in March of each Presidential Election Year. Voting shall be open between 6PM and 8PM and any additional hours designated by the Hawai'i Republican Party. Caucus hours must be uniform throughout the State and shall be designated by the Hawai'i Republican Party and posted on the Hawai'i Republican Party website at least 60 days prior to Caucus Day. There shall be at least one Caucus location within each County and at least five Caucus locations within any County over 500,000 population.

#### SECTION 215. ELECTION PROCEDURE

The Hawai'i Republican Party shall publish the caucus rules, locations, and schedule on the Hawai'i Republican Party website at least 60 days prior to the caucus date.

- A. **PRESIDENTIAL CANDIDATE DELEGATE SELECTION.** To be placed on the Hawai'i Republican Presidential Caucus ballot, a candidate must be registered as a Republican Presidential candidate with the Federal Election Commission and pay a \$10,000 filing fee to the Hawai'i Republican Party before 5PM HST on the first business day in December in the year before a Presidential Election Year. The candidate must, by the second Tuesday in January, name a Hawai'i Leadership Committee of no fewer than three Hawai'i Republican Party members who will be responsible to select Hawai'i Republican Party members to fill any National Delegate and Alternate positions won by the campaign. Upon filing and the execution of the Party's confidentiality agreement for data, the candidate shall receive a list of Hawai'i Republican Party members, not including email addresses, and an unofficial Hawai'i voter database. Late filings may be accepted, subject to the discretion of the Hawai'i Republican Party, from Presidential candidates who announce their candidacy and register with the FEC on or after November 1st of the year before a Presidential Election Year. Presidential Candidates who, prior to 5PM HST on the fourth Tuesday in February of a Presidential Election Year, announce they are formally withdrawing their candidacy shall be removed from the Hawai'i Republican Presidential Caucus ballot. Presidential Candidates who suspend their campaign but do not formally withdraw shall remain on the ballot.
- B. **VOTING.** All voting at Republican Presidential caucuses shall be by secret ballot. Each voter shall vote for only one Presidential candidate.

There shall be no voting for individual delegates. Voters shall use only ballots approved by the Hawai'i Republican Party. All ballots shall indicate the Congressional District of the voter. The names of Presidential delegates shall not be listed on the ballot.

There shall be designated no-electioneering zone 50 feet from the entrance. The Hawai'i Republican Presidential Caucuses shall take the form of a party-run election and shall not feature debates or speeches. While balloting is open, Precinct, District, and County Republican organizations, Republican candidates, and recognized Republican auxiliary organizations may meet or conduct other party business with those who have already cast ballots and exited the no-electioneering zone. Presidential campaign electioneering must be conducted more than 50 feet from the entrance door to the caucus site.

- C. **ELIGIBILITY TO VOTE.** Only Hawai'i Republican Party members who are registered to vote in Hawai'i are eligible to vote. Voters may sign a Hawai'i Republican Party card to join the Republican Party at the Caucus site on Caucus Day in order to establish eligibility. Hawai'i Residents may register to vote in Hawai'i at the Caucus site on Caucus Day in order to establish eligibility.

Hawai'i Driver's License, Hawai'i State ID, or other government-issued photo ID must be shown to poll workers by all voters in order to confirm residency and identity. All voters--including current members of the Hawai'i Republican Party-- must complete a new Party Card before voting.

A Caucus site shall be designated for each precinct. Caucus workers and poll observers shall be authorized to vote at the polling station they are working. Provisional ballots may be cast in the event of a dispute or by voters unable to attend their own precinct caucus. Such ballots shall be set aside in a sealed envelope along with a filled-out party card and a short explanation of the dispute, if any.

- D. **VOTE TALLY.** The Hawai'i Leadership Committee for each campaign may designate official observers for each caucus site in writing to the Hawai'i Republican Party no later than 5PM HST on the first Tuesday in March. Designated observers must be members of the Hawai'i Republican Party. Immediately after voting is concluded, ballots shall be counted by caucus officials designated by the Hawai'i Republican Party in the presence of observers designated by the Hawai'i Leadership Committee for each campaign. Tallies shall be promptly reported to the State Executive Committee for quick tabulation of the statewide provisional results. Caucus ballots shall be sealed after counting and immediately forwarded to the State Executive Committee by car on Oahu and by Express Mail from all other locations. Included with the ballots shall be a complete party card for each voter and a polling station report confirming the vote tally signed by all designated poll workers and by any observers designated by the presidential campaigns. Signature does not indicate an absence of protest or dispute.

Any informal protests or disputes by poll workers or observers shall be made in writing and shipped with the ballots. Whether originating with an informal protest or not, any protests must be formalized by the Campaign of a Presidential Candidate and formally

filed with the State Executive Committee by 5PM HST on the Friday following the Caucus date in order to be considered by the State Executive Committee. In the absence of any protests, final caucus results and delegate allocations shall be released at 5PM HST on the Friday following the Caucus date and promptly posted on the Hawai'i Republican Party website.

If protests are filed, the State Executive Committee must rule on the disposition of the ballots in question within 14 days of the protest formalization. State Executive Committee rulings are final.

- E. APPORTIONMENT OF DELEGATES. The Hawai'i Republican Party shall apportion Republican National Convention delegates proportionally based on the Caucus vote tally for each Presidential Candidate within each Congressional District and within the state as a whole. For the purposes of apportionment, blank votes, spoiled ballots, over votes, and write-in votes cast for an individual not registered with the FEC as a Republican Presidential Candidate, shall be deemed invalid.

For delegate allocation purposes invalid ballots shall not be considered. The votes received by each Presidential Candidate shall be divided by the total number of valid votes cast for all Presidential Candidates. The percentage of votes received by each Presidential Candidate with respect to the total valid votes cast for all Presidential Candidates shall be rounded up to the next whole number to produce a Delegate Allocation Percentage. This process shall be conducted for the State as a whole and for each Congressional District.

Delegates shall be apportioned by the following formula: For each Congressional District, starting with the highest vote-getter in that Congressional District, multiply the Delegate Allocation Percentage for the District by the number of delegates allocated to that Congressional District under the Call for the Convention and National Republican Party rules. Round that product up to the next whole number and assign that whole number of full delegates and that whole number of alternate delegates. Repeat this allocation process with each of the remaining Presidential Candidates in descending order of their Congressional District totals until all available delegates and alternates are allocated.

For Statewide delegates, starting with the highest statewide vote getter, multiply the Delegation Allocation Percentage for the State by the number of statewide delegates allocated under the Call for the Convention and National Republican Party rules. Round that product up to the next whole number and assign that whole number of full delegates and that whole number of alternate delegates. Repeat this allocation process with each of the remaining Presidential Candidates in descending order of their statewide totals until all available delegates and alternates are allocated.

If a write-in candidate registered with the FEC as a Republican Presidential Candidate is allocated delegates, the candidate must designate a leadership team of three or more Hawai'i Republican Party members to select his or her delegates and alternates.

In accord with RNC Rule 16(a)(1) Hawai'i's three automatic delegates will be allocated by the following formula: For automatic delegates, starting with the highest statewide vote getter, multiply the candidate's statewide Delegate Allocation Percentage by three and round up to the next whole number to determine allocation. Repeat this allocation process with each of the remaining Presidential candidates in descending order of their statewide totals until all three automatic delegates are allocated. When possible, each of the three individual automatic delegates will be assigned to fill the candidate allocation of their choice. Remaining automatic delegates will each be assigned to fill candidates' allocations by lottery.

- F. **APPOINTING COMMITTED PRESIDENTIAL DELEGATES.** Upon certification of the Election Results by the Republican State Executive Committee, the Hawai'i Leadership Committee of each Presidential Campaign shall appoint eligible Hawai'i Republican Party members to fill the full and alternate delegate positions apportioned to their candidate under bylaw 215E.

Each appointed delegate and alternate must sign a statement affirming their participation in, vote commitment, and eligibility for the delegation. For every five delegates and alternates named by a campaign, at least one must be from a county with a population below 500,000.

All candidate delegations, individual delegates, and alternates, and the Hawai'i RNC delegation as a whole must be in compliance with the Bylaws of the State Republican Party, National Republican Party, and the Call for the Republican National Convention. All delegates must be members of the Hawai'i Republican Party and registered voters in Hawai'i.

No language in Section 214 or 215 shall be construed to remove or alter the authority of the State Convention to elect National Committee members and/or the State Chair. The full and alternate delegates must be named in time to be announced at the State Republican Party Convention. The Convention shall not vote on the delegation, the allocation, or the individual delegates.

- G. **ORGANIZATION OF STATE DELEGATION.** Following the State Convention, the State Chair shall convene a meeting of the National Delegates and Alternates to elect the Chair of the Delegation and members of the Committees or Resolutions, Credentials,

Rules and Order of Business, and Permanent Organization of the convention consisting of one man and one woman for each committee in accord with RNC rule 4l(a).

#### SECTION 216. CANDIDATE COMMITMENTS

Except by their own commitments, National Delegates and Alternates shall not be required to support any particular candidate for the Republican nomination for President or Vice President. Provided the candidate the delegate or alternate is supporting has not withdrawn prior to the first ballot at the National Convention, the commitment to that candidate shall be binding, but only through the first ballot.

### **ARTICLE III PARTY COMMITTEES**

#### **PART A. GENERAL PROVISIONS**

#### SECTION 301. PURPOSES, DUTIES AND RESPONSIBILITIES

Each committee of the Party shall actively and effectively:

- A. Assist in the development and promotion of the philosophy, policies and platform of the Party by promoting and carrying out programs to create interest in politics and government at all levels; and
- B. Assist campaign activities of Republican candidates; and
- C. Raise the funds needed for its own operation and assist fund-raising programs of all other Republican bodies within the State; and
- D. Provide a communication link between the people, the Party, and Republican elected public officials.

#### SECTION 302. EXECUTIVE COMMITTEES

The executive committee of any organized body of the Party shall include all elected officers of the body and such other members as these Bylaws or the rules of the body provide. The executive committee shall meet as often as necessary at the call of its chair or upon the written request of at least three of its members. Between meetings of the body, an executive committee has charge of all matters within the body's authority, except as restricted by the body, including the power to fill vacancies in either the body or the executive committee pending a regular or special election by members of the body.

#### SECTION 303. PARTY ENDORSEMENT

No Party committee will endorse any candidate in a contested Republican primary. In a nonpartisan election or a special election for a federal or state office, the State Committee may

make an endorsement. In a nonpartisan election or a special election for a county office, the appropriate county committee may make an endorsement. Any such endorsement requires approval by a majority of all the committee members entitled to vote.

## **PART B. MEETINGS**

### **SECTION 304. MEETINGS**

A meeting of any body may be called by the chair of the body or by the chair of the supervising body. A meeting shall be called by the chair upon written request of at least one-third of the members of the body. Reasonable efforts shall be made to give at least seven days' notice of all meetings to all members of the body (except for a meeting of an executive committee called to deal with urgent matters, or other organizational meetings and conventions as discussed in these Bylaws).

### **SECTION 305. QUORUM**

- A. For any body other than a precinct organization and standing committee, one-third of the members of the body shall constitute a quorum. The vote of a majority of those present shall be sufficient for the adoption of any action, except where a greater majority is required by these Bylaws.
- B. A precinct organization may transact business, and by majority vote of those present adopt any action, with less than one-third of its members present, provided that at least three members are present.
- C. A standing committee may transact business, and by majority vote of those present adopt any action, with less than one-third of its members present, provided that at least five members are present.

### **SECTION 306. ALTERNATES: VOTING AT MEETINGS**

An officer or representative elected to represent a geographical area or an auxiliary on another committee who cannot attend a meeting of that committee may be represented at such a meeting by his or her immediate elected subordinate officer or alternate, if any, without specific designation. If there is no immediate elected subordinate officer or alternate, or if that person is not available to attend the meeting, the absent member may be represented by any other Party member, whom he or she designates, in writing or by email, as an alternate, provided the alternate is a resident of the same geographical area.

## **PART C. OFFICERS**

### **SECTION 307. OFFICERS**

The officers of any organized body of the Party, except conventions, convention caucuses and legislative caucuses, may include:

- One Chair;
- One or more Vice-Chairs;
- One Secretary;
- One Treasurer;
- Delegates to the supervising body (district committee representatives and county committee representatives); and
- Subordinate officer positions created by the body, such as assistant secretary or assistant treasurer (who shall not have a vote on the body, unless the person is otherwise entitled to vote).

### **SECTION 308. DUTIES OF THE OFFICERS**

The duties of the officers include the following:

- A. Chair. The chair shall preside at all meetings of the body or its executive committee. Subject to the control and direction of the body, he or she has general supervision of, control over, and responsibility for carrying out the affairs of the body, and performs all additional duties assigned by the body. He or she may delegate in whole or in part any of his or her duties to the other officers and subordinate officers.
- B. Vice-Chairs. The vice-chairs shall perform the duties of their positions, as well as the duties of the chair in the event of absence or vacancy and shall be responsible for additional duties assigned by the chair or the body.
- C. Secretary. The secretary shall give all required notices of meetings of the body or its executive committee. The secretary records minutes of the meetings of the body and its executive committee. The secretary is responsible for all communications of the body or its executive committee and maintains the files and non-financial records of the body. The secretary shall also be responsible for additional duties assigned by the chair or the body.
- D. Treasurer. The treasurer is the financial and accounting officer of the body. The treasurer has custody of all money, securities and financial records of the body and shall keep them in the depository designated by the body. The treasurer dispenses the funds of the body as directed by the body through its chair. The treasurer shall keep a book of accounts setting forth a true record of the receipts and expenditures, assets and liabilities, and gains and losses, of the body and shall submit pertinent reports required by federal and state authorities. At each regular meeting of the body, the

treasurer shall submit a statement of the financial condition of the body. The treasurer shall also be responsible for additional duties assigned by the chair or the body.

#### SECTION 309. ELECTIONS

- A. Except as otherwise provided in these Bylaws, officers, committee representatives and delegates shall be elected to office by majority vote of those present. Whenever there are more candidates for a position than there are seats to be filled, the election shall be by secret ballot. If no candidate receives a majority of the votes cast there shall be a run-off election held between the top two vote-getters. After each round, the vote total for each candidate shall be announced to those present.
- B. In the event of a tie vote between two or more candidates, an initial tie-breaker round shall be held immediately after the vote total is announced. If the tie remains after the initial tie breaker round, then, notwithstanding any bylaw to the contrary, the election of that office may be deferred to another day, provided that the deferral last no more than a reasonable amount of time.

#### SECTION 310. TERM

Subject to these Bylaws, each elected officer or delegate from any organized body of the Party serves until the end of the meeting at which the next regularly scheduled election for his or her office is supposed to be held. If that election is not held when required by these Bylaws, the officer serves, without vote, until a successor is elected or appointed.

#### SECTION 311. TWO-OFFICE BYLAW AND TWO-VOTE BYLAW

No person may at the same time hold more than one of the following offices: Chair or Vice Chair of any State or County Committee. Chair of District Committees shall not hold Chair or Vice-Chair offices of any State or County Committee. Except for the clause regarding Party employees, this bylaw shall not apply to any precinct office or to any other office, elected or appointed. No person who holds two offices at the same time shall have more than one vote with any body of the Party. No employee of the Party shall hold any elected or appointed position in the Party other than the position in which he or she is employed.

#### SECTION 312. RESIDENCE

Each elected officer from any organized body of the Party related to a particular geographical area must be a resident of that geographical area. Whenever an officer becomes ineligible to hold office because he or she has moved out of the geographical area, the office becomes vacant.

#### SECTION 313. VACANCY

When an office is vacant, the executive committee of the body may temporarily appoint someone to fill the position. If the executive committee does not fill the position, the supervising body may temporarily do so. An election to fill the position shall be conducted at the next meeting of

the body. If no meeting is already scheduled within a reasonable period of time, a special meeting should be called for that purpose. It is the duty of any chair temporarily appointed to a position ordinarily filled by election to call a meeting for an election to fill the position.

#### SECTION 314. CHANGES IN PRECINCT AND DISTRICT BOUNDARIES

If the boundaries of any precincts are changed, new elections for officers of affected precincts will be held at a precinct election meeting held under Section 320, even if that meeting is held in an even numbered year. The State Executive Committee is authorized to set the dates for new precinct election meetings. If the boundaries of any districts are changed, new elections for district committee officers will be held at a district election meeting under Section 326 following the precinct election meetings, even if held in an even-numbered year. Prior to those elections, previously elected officers may continue to serve, even if the change in boundaries results in the officer no longer residing within the given precinct or district. After redistricting, the State Executive Committee is authorized to make temporary appointments of officers and assignments of officers to particular districts and precincts, until the new elections can be held.

The boundaries of the East Hawai'i and West Hawai'i County Organizations shall be reevaluated by the Rules Committee after every legislative reapportionment.

#### SECTION 315. RESIGNATION

All resignations shall be tendered in writing. Resignations by other than a Chair shall be submitted to the Chair of the body. Resignations by Chairs shall be submitted to the chair of the supervising body with an information copy to the State Committee.

#### SECTION 316. REMOVAL FROM OFFICE

Any officer of or delegate from any organized body of the Party may be removed from office by the body or supervising body for cause or neglect. The removal may be done, either by the supervising body by a two-thirds of the members present, not less than a quorum, or by the affirmative vote of two thirds of the members present, not less than a quorum, of the body which elected him or her, at a meeting duly called for the purpose of voting upon that removal. Cause or neglect shall include, but is not limited to, malfeasance, misfeasance or nonfeasance of office.

### **PART D. PRECINCT COMMITTEES**

#### SECTION 317. PRECINCT ORGANIZATION

Republicans shall organize themselves together in their precincts, each participating in the precinct where he or she principally resides. To organize a previously unorganized precinct, an organizational meeting shall be held for the purpose of electing one or more officers and delegates. Written notice of the organizational meeting signed by the district chair or by at least three-Party members who reside in the precinct, shall be given no less than 14 days prior to the meeting to the Party Headquarters.

#### SECTION 318. MULTIPLE PRECINCT ORGANIZATIONS

A district committee, or a county committee if the district committee is not organized, may combine, and organize any two or more partially contiguous precincts in one or more districts into a multiple precinct organization. A multiple precinct organization is designated by combining the established precinct numbers, e.g., 4-5, and is a single precinct for all purposes under these Bylaws.

#### SECTION 319. DUTIES OF THE PRECINCT COMMITTEE

Each precinct committee shall:

- A. Seek to identify and register voters favorable to Republican governmental policies and candidates;
- B. Assist with and develop get out the vote programs aimed at Republican voters, which may include delivery of absentee ballot applications, arranging for transportation of voters to the polls, and similar programs;
- C. Provide election workers and poll watchers on election days;
- D. Conduct the annual precinct election meeting;
- E. Be subject to the supervision of its district committee; and
- F. Regularly contact and update contact information for Republican members in their precinct, including telephone numbers, addresses and email addresses.

#### SECTION 320. PRECINCT ELECTION MEETINGS

Unless otherwise directed by the State Committee, each precinct shall meet once during the first fourteen days of February every year to elect delegates and alternates to the Convention that year and, in every odd-numbered year, also to elect precinct officers and two district committee representatives to serve with the precinct chair on the district committee.

- A. Time, Place and Notice of Meeting. The election meetings are to be held at a reasonable and convenient time. The organizer(s) of the precinct meetings shall notify Party Headquarters one week in advance of the time and place of the meeting.
- B. Eligibility to Vote. Any Republican living in the precinct whose name appears on the membership list maintained at Party Headquarters is eligible to vote. Additions to the list of eligible voters must be received by Party Headquarters no later than 5:00 p.m. at least 10 days prior to the day of the scheduled election.

- C. Nominations and Elections. Any Republican who is eligible to vote may, without a second, nominate any Republican eligible to vote, including himself or herself. Whenever there are more candidates for a position than there are seats to be filled, the election shall be by secret ballot.
- D. Reporting Election Results. The precinct secretary shall report the election results, in writing, to Party Headquarters within seven (7) days after the election. The elected alternates shall be listed in the order of the number of votes cast for them. The alternate with the largest number of votes is first on the list, and the alternate with the lowest number of votes is last.

#### SECTION 321. TRANSFER OF RESIDENCE

Party Headquarters should be advised whenever a Party member changes residence from one precinct to another. When Party Headquarters receives such notice, the member's Party registration will be similarly transferred, and the new precinct and district committees will be notified.

### **PART E. DISTRICT COMMITTEES**

#### SECTION 322. ORGANIZATION

Republican precinct committees are organized into district committees, by electing one or more district officers. The district committee consists of the following members:

- A. The Precinct Chair and two District Committee Representatives from each Precinct;
- B. All elected district committee officers;
- C. A representative who lives in the district from each Republican auxiliary recognized by the State Committee; and
- D. All Republican elected public officials who live in the district.

#### SECTION 323. MULTIPLE DISTRICT ORGANIZATIONS

Subject to the approvals of the affected District Caucuses, County Committee, and State Committee, one or more contiguous districts may combine into a multiple district organization, which will be treated as a single district for all purposes under these Bylaws.

#### SECTION 324. CANOE DISTRICTS

In canoe districts (meaning any district located on more than one populated island) a separate sub-district committee may be organized on each populated island on which more than 10% of the population of the canoe district lives. Each sub-district committee shall be treated as a separate

district committee, and the words "district committee," wherever they occur in these Bylaws, apply to each sub-district committee.

#### SECTION 325. DUTIES OF THE DISTRICT COMMITTEE

Each district committee shall:

- A. Ensure that each precinct in the district is organized and holds its annual precinct election meeting; organization, time and location of said meeting is at the District Chair discretion;
- B. Assist and supervise the activities of the precinct committees;
- C. Identify and recruit potential candidates for elective office;
- D. Conduct the biennial district committee election meeting; and
- E. Be subject to the supervision of the county committee.

#### SECTION 326. DISTRICT ELECTION MEETINGS

In odd-numbered years, on a day within four (4) weeks after the regular precinct meetings, district election meetings shall be held for the purpose of electing district officers and a representative member to each standing committee of the State Committee. The election meeting may be held in the same place and immediately after the precinct election meetings in the district, provided that notice of the district meeting is given with the notice of the precinct meeting. Any Party member eligible to vote in a precinct caucus meeting within that district that year shall be eligible to vote in the district election. The district committee secretary shall report the results of the election, in writing, to the State Committee and the county committee within seven (7) days after the election.

### **PART F. COUNTY COMMITTEES**

#### SECTION 327. ORGANIZATION

District committees are organized into county committees, by electing one or more officers. The county committee consists of the following members:

- A. The district chair from each district of the county;
- B. Elected county committee officers which include:
  - County Chair
  - County Vice Chair
  - Maximum of Five Regional Vice Chairs for the County
  - Secretary

- Treasurer;
- C. The chair, president, or other representative who lives in the county from each Republican auxiliary recognized by the State and County Committee;
- D. Elected officials who are both members of the Hawai'i Republican Party and residents of the county; and
- E. Such other members as the county committee's rules may provide.

#### SECTION 328. DUTIES OF THE COUNTY COMMITTEE

Each county committee shall:

- A. Ensure that each district in the county is organized and holds its biennial district election meeting;
- B. Assist and supervise the activities of the district committees;
- C. Identify, recruit, and train potential candidates for elective office;
- D. Develop and implement a ballot security program, including the recruitment of election workers and poll watchers;
- E. Hold regular County Committee meetings;
- F. Call and conduct county conventions, as provided in these Bylaws; and
- G. Be subject to the supervision of the State Committee.

#### **PART G. AUXILIARIES**

##### SECTION 329. RECOGNIZED AUXILIARIES

The Hawai'i Young Republicans (HYR), the Oahu League of Republican Women (OLRW), the Hawai'i Federation of Republican Women (HFRW), and the Hawai'i State Federation of College Republicans (HFCR) are Republican auxiliaries recognized by the State Committee. The State Committee or any county committee may, at its discretion, officially recognize any other Republican auxiliary or association when, in the opinion of the committee, the auxiliary or association will contribute to the strength of the Party.

##### SECTION 330. PARTICIPATION

The Chair or President of each auxiliary or association recognized by the State Committee shall sit on the State Committee with full right to participate in its activities. The Chair or President of

each auxiliary or association recognized by the county committee shall sit on that county committee with full right to participate.

**ARTICLE IV**  
**STATE COMMITTEE AND STATE EXECUTIVE COMMITTEE**

**PART A. GENERAL**

**SECTION 401. STATE COMMITTEE MEMBERSHIP**

The State Committee consists of the following, all of whom shall be members of the Party:

- The State Chair;
- The Vice-Chair for Coordinated Campaigns;
- The Vice-Chair for Candidate Recruitment and Training;
- The Vice-Chair for Communications;
- The Vice-Chair for Community Service;
- The Vice-Chair for Coalitions;
- The Secretary;
- The Treasurer;
- The National Committeeman;
- The National Committeewoman;
- The Immediate Past State Chair;
- The Chair or President of each Republican auxiliary or association officially recognized by the State Committee (Section 329);
- The Chair of each District Committee;
- The Chair of each County Committee;
- The Governor of the State of Hawai'i, if he or she is a Republican;
- All Republican Congressional Members elected from Hawai'i;
- The Republican President or Leader of the State of Hawai'i Senate;
- The Republican Floor Leader of the State of Hawai'i Senate;
- The Republican Speaker or Leader of the State of Hawai'i House of Representatives; -  
The Republican Floor Leader of the State of Hawai'i House of Representatives;
- The Chair of the statewide Roundtable of Elected Republicans;
- The Executive Director, without vote;
- The Chair of the Finance Committee, without vote; and
- The Chair of each Standing Committee of the State Committee, without vote.

**SECTION 402. MEETINGS**

- A. The State Committee shall meet at least once each quarter.
- B. To permit a meeting to be held of its members assembled at more than one location, the State Committee, the State Executive Committee, or any standing committee may utilize:

1. Telephone conference calling technology; or
  2. Alternate technology such as videoconferencing, web conferencing, or substantively similar methods, provided that alternate technology may be utilized in addition to telephone conference calling technology, and that the alternate technology, at a minimum, allows instantaneous, audible communication between all individuals present at the meeting.
- C. The draft minutes of each meeting of the State Committee and the State Executive Committee, including all resolutions and motions, shall be distributed to all members of the State Committee through the most expedient means within thirty (30) days after the close of the meeting

### SECTION 403. DUTIES AND RESPONSIBILITIES

The State Committee shall:

- A. Exercise general supervision and control over the affairs of the Party;
- B. Supervise the activities of the county committees;
- C. Call and conduct State Conventions as provided in Section 201 of these Bylaws;
- D. Advise the State Executive Committee;
- E. Adopt the Party's mission statement and define the Party's goals and objectives;
- F. Recruit and assist candidates, with specific responsibility for campaigns for Congress, Governor and Lieutenant Governor;
- G. Coordinate fund-raising programs of the county and district committees, and
- H. Review and approve the budget proposed by the State Chair.
- I. Review and approve an action plan proposed by the State Chair, within 120 days of the State Convention at which the State Chair was elected. The action plan shall include, among other things:
  1. a statement of the Party's goals;
  2. an analysis of its resources and opportunities; and
  3. a statement of standards to measure the achievement of its goals. The State Committee shall annually review and make an assessment of the management plan to determine if its goals and objectives have been carried out.

## **PART B. OFFICERS**

### SECTION 404. OFFICERS

- A. Positions. The officers of the State Committee shall be:
- The State Chair;
  - The Vice-Chair for Coordinated Campaigns;
  - The Vice-Chair for Candidate Recruitment and Training;
  - The Vice-Chair for Communications;
  - The Vice-Chair for Community Service;
  - The Vice-Chair for Coalitions;
  - The Secretary; and
  - The Treasurer.
- B. Elections. All officers of the State Committee shall be elected by a majority vote at the State Convention held in odd-numbered years.
- C. Nomination of Candidates. Nomination papers for candidates for election as officers of the State Committee or as National Committeeman or National Committeewoman shall be filed with the Secretary of the State Committee in writing by 5:00 PM on Friday the week preceding the convening of the State Convention, as follows:
1. Petitions which are filed at least 30 days before the State Convention is convened must be signed by at least five (5) duly qualified delegates. Petitions which are filed less than 30 days in advance must be signed by at least 25 duly qualified delegates.
  2. Where there is no properly nominated candidate for an office, nominations of candidates may be made from the floor of the State Convention.
- D. Notification to Delegates of Nominees. After the deadline for filing nomination papers, the State Committee shall provide to all delegates to the State Convention a list of all nominated candidates for each office.
- E. Term of Office. Each officer shall serve until the next State Organizational Convention and thereafter until a successor is duly elected.
- F. Removal of Officers. The officers of the Republican State Committee may be removed for cause or neglect by a two-thirds vote of the Republican State Committee at a meeting duly called for that purpose. Cause or neglect shall include, but is not limited to, malfeasance, misfeasance, or nonfeasance of office.
- G. Subordinate Officers. The State Committee may create positions for subordinate officers, including one or more assistant vice-chairs, assistant treasurers, or assistant secretaries. The State Chair shall appoint the subordinate officers, subject to the approval of the State

Executive Committee at its next regularly scheduled meeting after the appointment. A subordinate officer does not have a vote on the State Committee.

H. Oath. State Committee officers will take the following oath:

*I, [state name], solemnly swear (or affirm) that I will faithfully execute the office to which I have been elected, will support, and defend the Constitution of the United States and the Constitution of the State of Hawai'i, will work for the election of Republican candidates, will support the principles and goals of the Republican Party, and will abide by its bylaws.*

#### SECTION 405. VACANCIES

Except as otherwise provided in Section 309(B), a vacancy in any office of the State Committee or in the position of National Committeeman or National Committeewoman shall be filled by election by the State Committee no later than at its next regularly scheduled meeting.

#### SECTION 406. DUTIES AND RESPONSIBILITIES OF THE STATE CHAIR

The State Chair is the chief executive officer of the Party and has all the duties and responsibilities of a chair identified in these Bylaws. The State Chair is an ex-officio voting member of all organized bodies of the Party. The State Chair shall supervise the other State officers in the performance of their duties.

#### SECTION 407. DUTIES AND RESPONSIBILITIES OF THE VICE-CHAIRS

In addition to other responsibilities assigned by the State Chair, the duties of the Vice-Chairs shall include the following:

- A. Vice-Chair for Coordinated Campaigns: The Vice-Chair for Coordinated Campaigns is responsible for oversight and organization of the Coordinated Campaign Program. The Coordinated Campaign Program shall include, but not be limited to, coordination between the various Republican campaigns and the Party to maximize effectiveness of campaign and Party resources, voter registration and identification programs, the Absentee Ballot Program, and the 72-Hour Task Force and Get-Out-The-Vote efforts. The Vice-Chair assumes the duties and responsibilities of the State Chair, in his or her absence or in the event of a vacancy, until the position is filled or until otherwise directed by the State Committee.
- B. Vice-Chair for Candidate Recruitment and Training: The Vice-Chair for Candidate Recruitment and Training is responsible for training programs and assistance of Republican candidates. The Vice-Chair shall work with Party staff specifically assigned to assist and train candidates and their committees and House District officers. The Vice Chair shall also supervise the county committees and is a voting ex-officio member of each county committee.

- C. Vice-Chair for Communications: The Vice-Chair for Communications is responsible for overseeing and managing communications programs instituted by the Party. The Vice Chair is an ex-officio voting member of the Standing Committees of the State Committee.
- D. Vice-Chair for Community Service: The Vice-Chair for Community Service is responsible for overseeing and managing community service programs instituted by the Party.
- E. Vice-Chair for Coalitions: The Vice-Chair for Coalitions is responsible for assisting and serving as liaison with the Republican auxiliaries, coalitions, and other community groups officially recognized or identified by the State Committee and the county committees. The Vice Chair is also responsible for Party programs to recruit new members.

#### SECTION 408. DUTIES AND RESPONSIBILITIES OF THE SECRETARY

The Secretary of the State has the duties and responsibilities of a secretary as provided in these Bylaws, and those additional duties assigned by the State Chair.

#### SECTION 409. DUTIES AND RESPONSIBILITIES OF THE TREASURER

The Treasurer of the State Committee has the duties and responsibilities of a treasurer as provided in these Bylaws and those additional duties assigned by the State Chair. In addition, the Treasurer shall prepare an annual Party financial statement as of December 31 each year, to be given as a report at the next State Convention. The Treasurer shall also prepare a Party finance statement each quarter, which he or she shall file with the State Committee at Party Headquarters, where it shall be available for examination by any member of the Party. The Treasurer shall be responsible for the timely submission of campaign spending reports required of the Party by federal and state law. The Treasurer shall also assist and is a voting ex-officio member of the Party Finance Committee.

#### SECTION 410. EXECUTIVE DIRECTOR

The State Chair, in consultation with the Executive Committee, may hire an Executive Director to manage the day-to-day operations and budget of the Party. The salary and other conditions of employment shall be determined by the Executive Committee.

### **PART C. STATE EXECUTIVE COMMITTEE**

#### SECTION 411. MEMBERSHIP OF THE STATE EXECUTIVE COMMITTEE

The State Executive Committee is composed of the officers of the State Committee, the immediate past State Chair, the chairs of the five county committees, the Chair of the Roundtable of Elected Republicans, the National Committeeman, and the National Committeewoman. The

Executive Director and the Chair of the Party Finance Committee are both ex-officio members of the Executive Committee, but they shall not be entitled to vote. In the event the State Chair is in his or her second or subsequent successive term, there shall be no immediate past State Chair.

#### SECTION 412. DUTIES OF THE STATE EXECUTIVE COMMITTEE

The State Executive Committee has all the powers of an executive committee provided in these Bylaws. The State Executive Committee is authorized to fill any ballot vacancy caused by the death, withdrawal, or disqualification of any Party candidate after filing, under Hawai'i Revised Statutes Section 11-118, or other pertinent law.

### **PART D. OTHER COMMITTEES**

#### SECTION 413. STANDING COMMITTEES

The standing committees of the State Committee are the Issues, Programs and Platform/Resolutions Committee and the Rules Committee.

- A. Officers: The State Chair appoints the chairs and vice-chairs of the standing committees with the approval of the State Executive Committee.
- B. Additional Members: Each district may elect one member to each of the standing committees. In addition, the Issues, Program and Platform/Resolutions Committee shall include two more members who are selected by the Roundtable of Elected Republicans. The chair of each standing committee should encourage participation by committee members who do not live in the county where the committee meetings are held.
- C. Term of Office: The appointed officers of each standing committee serve until the next State Organizational Convention, or until a successor is duly appointed. Elected members of a standing committee serve until the end of the meeting at which the next regularly scheduled election is held or, if an election is not held when required by these Bylaws, to the end of the day when the election should have been held. An appointed officer and an elected or appointed member of a standing committee may succeed himself or herself.

#### SECTION 414. ISSUES, PROGRAM AND PLATFORM/RESOLUTIONS COMMITTEE

The purposes of the Issues, Program and Platform/Resolutions Committee are to identify issues, establish Party philosophy and to propose to the State Platform Convention a Party platform. The Issues, Program and Platform/Resolutions Committee:

- A. Identifies and researches important issues and develops policies with respect to them.
- B. Reviews the Party platform on a regular basis and proposes changes in the Platform to the State Platform convention.

- C. Acts as a standing resolutions committee, receiving all resolutions proposed for adoption by the Party and submitting those approved by the Committee to State or County conventions or other appropriate committees for adoption.
- D. Provides a repository of information on issues for use by Republican candidates in their campaigns.

#### SECTION 415. RULES COMMITTEE

The purposes of the Rules Committee shall be to consider amendments to these Bylaws and to ensure fairness in Party elections. It shall review Party operations and these Bylaws on a regular basis, prepare and propose convention rules for adoption at State Conventions, interpret these Bylaws, determine appeals of elections, and perform such other duties as may be provided in these Bylaws. The Chair of the Rules Committee may correct these Bylaws for non-substantive errors in spelling, grammar, or numbering without amendment, subject to approval of the Rules Committee. The Chair of the Rules Committee may correct County Rules for non-substantive errors in spelling, grammar, or numbering without amendment, subject to approval of the applicable County Committee.

#### SECTION 416. FINANCE COMMITTEE

The State Chair shall appoint all officers and members of the Party Finance Committee with the approval of the State Committee. The Treasurer of the State Committee is an ex-officio member of the Party Finance Committee, entitled to vote. The Party Finance Committee shall raise the funds necessary for the operation of the State Committee and the Party's statewide activities and shall coordinate other fundraising activities of the Party. The committee shall develop a fundraising plan and deliver all funds raised to the Treasurer of the State Committee.

#### SECTION 417. FINANCIAL CONTROL

Within a month of being elected and in the final month of each calendar year thereafter, the State Chair will present a state party budget to the State Committee for approval, which shall be subject to periodic review by the State Committee.

- A. Except as provided in these Bylaws, no financial commitment or expenditure may be made unless it is consistent with the Party's budget or management plan or is approved by the State Committee. In accordance with 52 USC 30102, no expenditure shall be made for or on behalf of the Party without the authorization of the Treasurer or his or her designated agent.
- B. The Party's budget shall include a separate account designated as the "Headquarters Building Fund Account." The Building Fund Account moneys shall be used only for: payments required or authorized under the Headquarters Building mortgage agreement (including principal, interest payments and late payment assessments); common area maintenance expenses; property tax assessments; building maintenance and improvement

costs; expenses incurred in fundraising specifically to replenish the “Building Fund;” and such other expenses as the State Committee may determine by majority vote to be necessary and directly related to ownership and maintenance of the Headquarters Building.

- C. In the administration of the “Headquarters Building Fund Account,” the Executive Committee shall ensure coordination of expenditures with, and fulfillment of legal obligations owed to the Oahu League of Republican Women OLRW as Headquarters Building co-owner and tenant in common.
- D. No action towards selling Party Headquarters shall be taken without a vote of the State Committee. Any such endorsement requires approval by a majority of all the committee members entitled to vote.
- E. No litigation may be initiated by the Party without a vote of the State Committee. Any such endorsement requires approval by a majority of all the committee members entitled to vote. Nothing in this bylaw shall be construed to restrict the Party’s ability to respond to litigation initiated against the Party by others. This amendment shall be in force retroactive to January 1, 2017.

#### SECTION 418. ANNUAL FINANCIAL REVIEW

Not later than 30 days before the end of the fiscal year, the State Chair will nominate for approval by majority vote of the State Committee, a Financial Review committee consisting of three qualified Party Members to review the financial statements and reports of the State Committee to the Hawai’i Campaign Spending Commission and the Federal Election Commission. The Financial Review Committee shall review e-reports for accuracy and compliance with the financial accounting and reporting requirements imposed under Hawai’i Revised Statutes Chapter 11, Part XIII and Title 11, Code of Federal Regulations. The Financial Review Committee shall report to the State Committee no later than 90 days after the end of the fiscal year. The Financial Review Committee shall also make such recommendations to the State Committee as needed to ensure the accuracy of Party reports and compliance with applicable laws and regulations governing acceptance of political contributions and expenditure of Party funds.